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# **ENGINEERING CHANGE NOTICE**

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Deleted reference 1	o procedure PNL	-TVP-07 in Section	on 4.4 of A	ppendix	Α.
Added laboratory as	proval signator	s (on ECN).			
Corrected typograp	nical errors on	Table A.4 in Appe	endix A.		
Added flammability	and changed pre	ecision/accuracy	on Table A.	4 in App	endix A.
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#### 7. Abstract

This document is a plan which serves as the contractual agreement between the Characterization Program, Sampling Operations, WHC 222-S Laboratory, Oak Ridge National Laboratory, and PNL tank vapor program. The scope of this plan is to provide guidance for the sampling and analysis of vapor samples from tank 241-BY-108.



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# SAMPLE EVENT A

# VAPOR SAMPLING IN FISCAL YEAR 1995

# SAMPLE EVENT A: VAPOR SAMPLING IN FISCAL YEAR 1995

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	LIST OF ACRONYMS	
BY-108	Tank 241-BY-108	
CERCLA	Comprehensive Environmental Response, Compensation, and Liabili Act of 1980	ty
CGM	combustible gas meter	
DOT	Department of Transportation	
DQO ECN	data quality objective	
EPA	engineering change notice Environmental Protection Agency	
ESH&QA	Environmental Safety, Health, and Quality Assurance	
FAS	Field Analytical Services	
GC/MS	gas chromatography/mass spectrometry	
IC	ion chromatography	
IDLH	immediately dangerous to life and health	
LFL	lower flammability limit	
OGIST	Oregon Graduate Institute of Science and Technology	
ORNL PNL	Oak Ridge National Laboratory	
ppbv	Pacific Northwest Laboratory parts per billion by volume	
ppmv	parts per million by volume	
RCRA	Resource Conservation and Recovery Act	
SML	Sampling and Mobile Laboratories	
SUMMA®	registered trademark for passivated stainless steel canister	
TCP	Tank Characterization Plan	
TNMHC	Total Non-Methane Hydrocarbons	
TRP	Toxicology Review Panel	
T0-12	EPA task order protocol 12	
TO-14	EPA task order protocol 14	
TOC Tupe	total organic carbon	
TWRS VSS	Tank Waste Remediation System	
MHC A22	vapor sampling system Westinghouse Hanford Company	
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#### TANK 241-BY-108 VAPOR SPACE SAMPLING AND ANALYSIS PLAN

#### 1.0 INTRODUCTION

Vapor samples are used to identify potential flammable and fugitive vapor emissions from the tanks which could become worker health and safety issues. Sampling of the vapor space will identify: 1) volatile compounds above the surface of the waste; and 2) the amount of gases generated by chemical or radiolytic reactions within the waste.

#### 2.0 SCHEDULED SAMPLING EVENT

The following information provides the methodology and procedures to be used in the preparation, retrieval, transport, analysis, and reporting of results for vapor space samples retrieved from tank BY-108. The requirements for sample event A, contained within appendix A of this TCP, are within the scope of work specified in the appropriate laboratory financial plans. Any decisions, observations, or deviations to this characterization plan made during sample receipt, preparation, and analysis shall be documented in the deliverable report.

# 2.1 Preparation of Sample Media Containers

The laboratory performing the contracted analytical work shall supply prepared and labeled sample containers (SUMMA® canisters and/or selective sorbent sampling media) to Field Analytical Services (FAS) at least 48 hours in advance of the scheduled sampling date. Each sample media container shall be certified that preparation procedures were performed and it complies to cleanliness requirements. FAS shall provide sample identification numbers following the quality assurance/quality control format given in Section 3.1 and other label information to the laboratories as requested.

#### 2.2 Flammability of Vapor Space Gases

Prior to this sampling event and performing any intrusive work on a tank, an assessment of the flammability of the tank vapor space gases is required by standard WHC safety practices. The flammability test is identified in the sampling event work package and performed by Industrial Hygiene Field Services personnel using a combustible gas meter (CGM). Under present guidelines no operational or sampling activity is permitted if a single sample of the tank vapor fuel content is greater than 20% of the lower flammability limit (LFL). If the CGM sample measures a total fuel content between 10% and 20% of the LFL, a vapor sampling activity may continue under concurrent CGM monitoring to better identify the hazard level. Under 10% of the LFL the tank is not considered a flammability problem and all scheduled work can proceed (Osborne et al. 1994).

#### 2.3 Sample Collection

In fiscal year 1995, the tank BY-108 vapor space shall be sampled through a heated probe in riser 1 using the vapor sampling system (VSS) in accordance with laboratory operating procedure LO-080-450 "Collection of SUMMA® Canisters & Sorbent Tube Samples Using the Vapor Sampling System (VSS)". Table A.1 specifies the sample type, the type of collection media to

be used, and the number of samples requested. Table A.2 provides a sequence of sampling activities and specifies the sample collection time and the flow rate through the sample collection tubes.

A cleanliness check shall be performed in accordance with procedure LO-080-450, Appendix C. Cleanliness of the VSS shall also be addressed by collecting ambient air SUMMA® samples prior to sampling the tanks using the following conditions: 1) with the VSS manifold and transfer lines fully heated; and 2) without the VSS, upwind of BY-108.

The GC/FID shall be used to monitor organic vapors during the sampling event. The GC/FID shall be operated in accordance with LO-080-450, Appendix D and Bellus (1993).

Table A.1. General Sampling Information

Sample Container	Prepared By	Preparation Procedure	Sample Type	Number of Samples
SUMMA®	PNL	PNL-TVP-02	Tank Air	6
SUMMA®	PNL	PNL-TVP-02	Ambient Air <sup>3</sup>	2
Triple Sorbent Traps	ORNL	AC-OP-300-0907 CASD-AM-300-WP01 <sup>4</sup>	Tank Air	12
	ORNL	AC-0P-300-0907	Field Blank	2
	ORNL	AC-OP-300-0907	Trip Blank	2
Sorbent Trap System	PNL	PNL-TVP-09	Tank Air	6
for $NH_3$ , $NO_2$ , $NO$ , $H_2O$	PNL	PNL-TVP-09	Trip Blank	3
Tritium Trap	WHC	LA-548-111	Tank Air	1
HEPA Filters	WHC	N/A	Tank Air	4

<sup>3</sup> One sample taken through the VSS, one sample taken upwind of the tank. "Preparation procedure for samples spiked with surrogate(s).

#### 2.4 Radiation Screening and Sample Transport

All vapor samples shall be stored at the 222-S Laboratory Annex while performing a radiological survey of certain items used during sampling. Surveys are conducted to assure compliance with Department of Transportation (DOT) shipping regulations and offsite laboratory acceptance criteria. Items surveyed include four HEPA filters and one tritium trap and shall be analyzed following procedures specified in a Letter of Instruction (Bratzel 1994). These procedures are reproduced in Table A.4.

The results from the radiation screening are submitted to and shall be evaluated by Sampling and Mobile Laboratories to ensure the samples meet the criteria specified in Table A.3. Sampling and Mobile Laboratories shall provide a report to each analytical laboratory to identify the number of picocuries per sample (pCi/sample) for each sample that is submitted for analysis.

Table A.2. List of Samples and Activities.

SAMPLE CODE	SAMPLE/ACTIVITY DESCRIPTION	SAMPLER POSITION DURING COLLECTION	GAS FLOW RATE	SAMPLE DURATION
	Purge VSS with ambient air	N/A	5,450 mL/min	30 min.
01	Collect ambient air sample SUMMA #1	Upwind of BY-108	N/A	1 min.
	Collect GC sample and initiate GC run	N/A	N/A	N/A
02	Collect ambient air sample SUMMA #2	Port 15	N/A	1 min.
<u> </u>	Leak test	N/A	N/A	N/A
<del></del>	Purge VSS with tank air	N/A	5,450 mL/min	30 min.
	Measure tank pressure	N/A	N/A	N/A
03	Collect Tritium Trap	Sorbent line 8	200 mL/min	5 min.
	Collect GC sample and initiate GC run	N/A	N/A	N/A
04	Collect SUMMA #3	Port 11	N/A	1 min.
05	Collect SUMMA #4	Port 13	N/A	1 min.
06	Collect SUMMA #5	Port 15	N/A	1 min.
07	Collect SUMMA #6	Port 12	N/A	1 min.
08	Collect SUMMA #7	Port 14	N/A	1 min.
09	Collect SUMMA #8	Port 16	N/A	1 min.
10	Collect Triple Sorbent Trap (TST) sample #1	Sorbent line 9	25 mL/min	2 min.
11	Collect TST sample #2	Sorbent line 10	25 mL/min	2 min.
12	Collect TST sample #3	Sorbent line 8	25 mL/min	2 min.
13	Open, close, & store TST Field Blank #1	In VSS truck	0 mL/min	N/A
14	Collect TST sample #4	Sorbent line 10	25 mL/min	2 min.
15	Collect TST sample #5	Sorbent line 9	50 mL/min	5 min.
16	Collect TST sample #6	Sorbent line 10	50 mL/min	5 min.
17	Coilect TST sample #7	Sorbent line 8	50 mL/min	5 min.
18	Collect TST sample #8	Sorbent line 10	50 mL/min	5 min.
19	Collect TST sample #9	Sorbent line 9	100 mL/min	5 min.
20	Open, close, & store TST Field Blank #2	In VSS truck	O mL/min	N/A
21	Collect TST sample #10	Sorbent line 10	100 mL/min	5 min.
22	Collect TST sample #11	Sorbent line 8	100 mL/min	5 min.
23	Collect TST sample #12	Sorbent line 10	100 mL/min	5 min.
24, 25	Store TST Trip Blanks #1 & #2	None	None	None
26	Collect NH3/NOx/H2O Sorbent Trap #1	Sorbent line 9	200 mL/min	15 min.
27	Collect NH3/NOx/H2O Sorbent Trap #2	Sorbent line 10	200 mL/min	15 min.
28	Collect NH3/NOx/H2O Sorbent Trap #3	Sorbent line 8	200 mL/min	15 min.
29	Collect NH3/NOx/H2O Sorbent Trap #4	Sorbent line 10	200 mL/min	15 min.
30	Collect NH3/NOx/H2O Sorbent Trap #5	Sorbent line 9	200_mL/min	15 min.
31	Collect NH3/NOx/H2O Sorbent Trap #6	Sorbent line 10	200 mL/min	15 min.
32, 33, 34	Store NH3/NOx/H2O Trap Trip Blanks #1, #2, & #3	None	None	None
35	Remove upstream HEPA Filter from HEPA transfer box	Upstream of box	Continuo	us
36	Remove downstream HEPA Filter from HEPA transfer box	Downstream of box	Continuo	ous
37	Remove upstream HEPA Filter from VSS	Upstream of VSS	Continuo	us
38	Remove downstream HEPA Filter from VSS	Downstream of VSS	Continuo	US.

 $<sup>^{\</sup>mbox{\scriptsize 5}}\mbox{\scriptsize Not}$  required if ambient air purge incorporated in VSS setup.

Table A.3. Limits For Acceptable Radionuclide Activity Levels.

Organization	Total @	Total B/y	Tritium	Units
PNL Analytical Chemistry Laboratory	≤ 100	≤ 400		pCi/g
Oak Ridge National Laboratory	≤ 135	≤ 450		pCi/g
WHC-CM-2-14 <sup>6</sup>	≤ 60	≤ 200		pCi/g

<sup>6</sup> Samples above DOT limits may be shipped as Limited Quantity of Radioactive Material in accordance with DOT approval.

Trip blanks and field blanks are to accompany the waste samples to the laboratory. For specific information concerning sample and blank handling, custody, and transport refer to quality assurance/quality control requirements in Section 3.1.

#### 2.5 Tank-Specific Analytical Procedures

A flowchart and narrative showing the sample collection, isolation, and analysis scheme is presented as Figure A.1. All samples are to be prepared and analyzed in accordance with this scheme. Sample receipt, custody, preparation, and analysis shall be performed in accordance with approved procedures.

Sample material retrieved from the tank BY-108 vapor space and contained within the SUMMA® canisters shall be analyzed for total non-methane hydrocarbons following modified EPA procedure TO-14 and the permanent gases  $CO_2$ , CO,  $CH_4$ ,  $H_2$ , and  $N_2O$  using gas chromotography. The sorbent traps contain analyte-specific sorbent media and shall be analyzed for these specific analytes. The triple sorbent traps contain sorbent media designed to allow a broad range of organic species to be retained. Table A.4 identifies the appropriate laboratory procedures used in each analysis.

Any analyses prescribed by this document, but not performed, shall be identified and justification for non-performance written in the appropriate data report. If there are insufficient samples to perform all requested analyses, Tank Vapor Safety Resolution Program personnel shall be contacted.

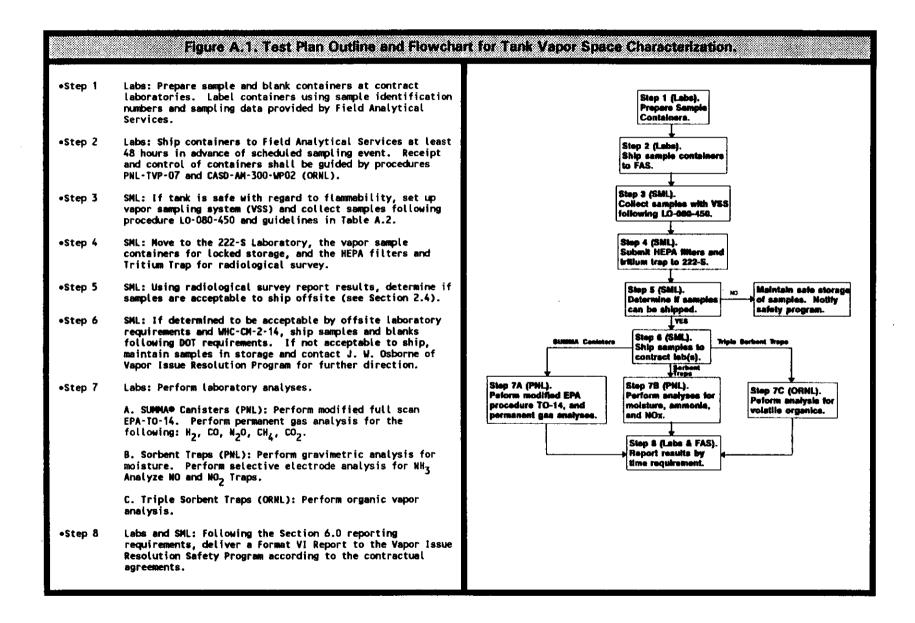


Table A.4. BY-108 Sample Chemical, Physical, and Radiological Analytical Requirements

PROJECT	BY-10	8 VAPOR		COMMEN	TS	REPO	ORT FOR	MATS	NUMBE	R OF S	AMPLE/ PROCE		CONTAIN	ERS
Plan Number	WHC-SD-WM-TP-	275		3 ∨apor samp		ī	Early No		Organization		WHC	PNL	ORNL	TOTAL
Tank	BY-108		(VSS) probe:	using heate	d vapor	11	Process	Control	SUMMA Caniste		3ª	3/2		8
Program Contact	J. W. Osborne J. L. Huckaby		) O.C.	•		111	Safety S	creen	Sorbent Trap S	ystem.		6/3		9
TURS	B. C. Carpent C. S. Homi	er				17	Waste Ma	nagement	Triple Sorbent	Trap			12/4	16
Contact	C. S. MOMI					V	RCRA Com	pliance	HEPA filter		4			4
	S. C. Goheen R. A. Jenkins					VI	Special		Tritium Trap		1			1
	P	RIMARY ANALY	SES			QUAL	TY CON	ITROL <sup>c</sup>		CRI	TERIA			REPORT
ANALYSIS METHOD	PRIMARY ANALYTE	PROCEDURE	LAB	SAMPLE PREP	SAMPLE CONTAINER	NO. OF SAMPLES	SURR SPIKE	NO. OF BLANKS	NOTIFICATION LIMIT (NL)	EXPE RAN	IGE	PRECN anl	ACCURACY ONL	FORMAT
GCM	Flammability	CGIMX251 CGITMX410	N/A	N/A	N/A	1	N/A	N/A	>20% LFL	<10% LFL		N/A	N/A	1
EPA TO-14 GC/MS	Organic* Speciation	PNL-TVP-01 PNL-TVP-02 PNL-TVP-03	PNL	Direct	SUMMA®	3	none	2	≥ 4000 ppmv n-Butanol 50% IDLH for all others*	<100 ppb	<b>v</b>	±25%	70-130X	1, VI
GC/TCD	CO <sub>2</sub> CO <sup>2</sup> CH <sub>4</sub> H <sub>2</sub> N <sub>2</sub> O	PNL-TVP-05	PNL	Direct	SUPPLA®	3	none	2	N/A ≥ 20% LFL ≥ 20% LFL ≥ 20% LFL not available	not avai < 5 ppmv not avai 600-800 700-900	lable ppmy	±25% ±25% ±25% ±25% ±25%	70-130x	VI I, VI I, VI I, VI
IC	NŌ NO <sub>2</sub>	PNL-TVP-09 PNL-ALO-212	PNL	H <sub>2</sub> 0 Extraction	Sorbent Trap	6	none	3	≥ 50 ppmv ≥ 25 ppmv	≥ 2 ppmv ≥ 0.1 pp		±25% ±25%	70-130%	I, VI I, VI
Gravimetric	н <sub>2</sub> ō	PNL-TVP-09	PNL	Direct	Sorbent Trap	6	none	3	N/A	≥ 3 mg/L		±25%	70-130%	VÎ
Selective Electrode	NH <sub>3</sub>	PNL-ALO-226 PNL-TVP-09	PNL	H <sub>2</sub> 0 Extraction	Sorbent Trap	6	none	3	≥ 250 ppmv	≥ 2 ррт∨		±25%	70-130X	I, VI
GC/MS	Organics**	AC-MM-1-003153 AC-MM-1-003157	ORNL	Thermal Desorption	Trap	12	all	41	≥ 4000 ppmv n-Butanol 50% IDLH for all others**	< 100 pp	bv	±25%	70-130%	I, VI
Total ⊄ Total # Total y	Radon Daughters	LA-508-110 LA-508-111 LA-508-162	WHC	Direct	HEPA Filter	4	N/A	H/A	≥60 pCi/g α ≥200 pCi/g β ≥200 pCi/g γ	<60 pCi/ <200 pCi <200 pCi	/g #	±25% ±25% ±25%	70-130X	
Liq. Scin.	Tritium	LA-548-111	WHC	Direct	Tritium Trap	1	N/A	N/A	N/A	not ave		±25%	N/A	11
GC/FID	Organics	LO-080-450	FAS	Direct	On-line	N/A	N/A	N/A	N/A	N/	Ά.	N/A	N/A	II, VI

#### N/A: Not Applicable

\*Acetone, acetonitrile, benzene, 1,3- butadiene, butanal, n-butanol, n-hexane, methane, propane nitrile. Other organic species detected at levels deemed sufficient by the laboratory scientist to be of potential toxicological concern shall be reported following Format 1.

a Three canisters will be archived at PNL until arrangements can be made for transport and analytical work at the OGIST laboratory.

b System contains individual sorbent media sections for NO $_{\rm X}$ , NH $_{\rm 3}$ , & H $_{\rm 2}$ O. c Multiple samples and blanks are taken.

d Samples spiked with surrogates.

e Action required if any compound exceed 50% IDLH.

f Includes two trip and two field blanks.

<sup>\*\*</sup>Acetone, acetonitrile, benzene, butanol, n-dodecane, n-hexane, propane nitrile, tributyl phosphate, n-tridecame. Other organic species detected at level deemed sufficient by the laboratory scientist to be of potential toxicological concern shall be reported following Format I.

#### 3.0 QUALITY ASSURANCE/QUALITY CONTROL

This Tank Characterization Plan and analytical laboratory operations are approved by the WHC Environmental Safety, Health, and Quality Assurance (ESH&QA) Program provided the following conditions are met.

- 1) Each laboratory has a quality assurance program that meets the applicable requirements of DOE order 5700.6C, American Society of Mechanical Engineers NOA-1. EPA OAMS-005/80 or United States 10 CFR 830.120.
- Each analysis and media preparation procedure given in Tables A.1 and 2) A.4 are documented by the laboratory and available to ESH&QA.
- 3) Any modifications made to, or deviations from, the prescribed procedures are documented and justified in the deliverable report.

The PNL tank vapor program has an impact level II Laboratory Quality Assurance Plan (Barnes 1994) written to comply with 5700.6C. ESH&QA will qualify laboratories for continued use by the TWRS Characterization program after receipt of the Laboratory quality assurance plans, and an audit and corrective action phase.

# 3.1 Sampling Operations

The laboratory supplying the sample collection media shall initiate the chain of custody in accordance with the laboratory operating procedure LO-090-443, "Chain-of-Custody for RCRA and CERCLA Protocol Samples" using unique sample label and identification numbers provided by Field Analytical Services. Each sample identification number shall have the following format:

#### SXXXX-WYY-LLL, where:

XXXX = unique number assigned to the sampling event. a letter code indicating the day of a multi-day sampling event,

YY a 2-digit sample code found in Table A.2. List of Sample and Activities, column one.

LLL = a special lab assigned code.

Once the sample collection media has been received by FAS from the laboratory, it shall remain in the physical control of the custodian, locked in a secure area, or prepared for shipping with tamper evident tape. The sample collection media shall also remain in a controlled area under conditions specified on the chain of custody form.

Applicable operating procedures for the tank BY-108 vapor space sampling activities are contained in work package ES-94-1159. Vapor samples, trip blanks, and field blanks are to be collected in accordance with Tables A.1 and A.2 and laboratory operating procedure LO-080-450 "Collection of SUMMA® Canisters & Sorbent Tube Samples Using the Vapor Sampling System (VSS)" and shipped to the laboratory by Field Analytical Services in accordance with Hazardous Material Packaging and Shipping, WHC-CM-2-14.

All sampling activities shall be documented in controlled field logbooks maintained by sampling personnel (Sampling and Mobile Laboratories) and shall contain, but are not limited to:

1) identification of tank and riser number and photographs of the sample location in which the sampling is conducted,

2) if any anomalies are observed, corresponding sample identification numbers, flow rates, pressures, temperatures, and other operational parameters affecting the sample,

3) any conditions that the sampler may observe during the sampling event (i. e., odors, nearby machinery in operation, etc.),

4) names and titles of personnel involved in the field activity and their responsibilities,

5) instrument calibration dates.

Sampling and Mobile Laboratories is responsible for documenting any problems and procedural changes affecting the validity of the sample in a field notebook and shall enter this information in the comment section of the chain-of-custody form for addition to the data reports.

#### 3.2 Laboratory Operations

Prepared and labeled sample collection containers, trip blanks, and field blanks are supplied by the performing laboratories to Field Analytical Services. The SUMMA® canisters and Sorbent Trap Systems are prepared and certified following the laboratory quality control procedures identified in Table A.1. The laboratory supplying the sample collection media shall initiate the chain of custody in accordance with the laboratory operating procedure LO-090-443, "Chain-of-Custody for RCRA and CERCLA Protocol Samples" using sample label and identification numbers provided by Field Analytical Services.

The sample receipt and control procedures used in the PNL laboratories is PNL-TVP-07. Oak Ridge National Laboratory shipping and receiving is done by procedure CASD-AM-300-WP02. Analyses will be performed according to the procedures in Table A.4.

Method specific quality control such as calibrations and blanks are also found in the analytical procedures. Sample quality control (duplicates, spikes, standards) are identified in Table A.4. If no criteria are provided in Table A.4, the performing laboratory shall perform to its quality assurance plan(s).

Due to the developmental work being done with the analysis procedures and potential sample differences (between tanks), changes in procedures may be needed. These changes must be documented in controlled notebooks referenced in the deliverable reports to ensure traceability.

#### 4.0 ORGANIZATION

The organization and responsibility of key personnel involved in this tank BY-108 vapor sampling project are listed in Table A.5.

Table A.5. Tank BY-108 Project Key Personnel List.

	.s. Talik BI-100 Project	
Individual(s)	Organization	Responsibility
S. C. Goheen	Pacific Northwest Laboratory	Project Manager for Vapor Sample Characterization
R. A. Jenkins	Oak Ridge National Laboratory	Project Manager for Vapor Sample Characterization
J. G. Kristofzski	WHC 222-S Laboratory	Project Manager for Sample Radiological Survey
B. C. Carpenter C. S. Homi	TWRS Characterization Support	BY-108 Tank Characterization Plan Engineers
J. L. Huckaby	TWRS Tank Vapor Issue Resolution Program	Vapor Issue Resolution Engineer
H. Babad	TWRS Characterization Program	Tank Safety Screening Scientist
R. S. Viswanath	Field Analytical Services	Special Analytical Studies Vapor Sampling Technical Support
R. D. Mahon	Field Analytical Services	Sampling and Mobile Laboratories Vapor Sampling Program Lead
E. H. Neilsen	Waste Tank Safety Engineering	Vapor Sampling Cognizant Engineer
D. R. Carls	Industrial Hygiene and Safety Program	Industrial Hygiene Point of Contact if Notification Limit is Exceeded (FAX 372-3522)
East Area Shift Operations Manager	Tank Farm Operations	East Tank Farm Point of Contact if Notification Limit is Exceeded (373-2689)

#### 5.0 EXCEPTIONS, CLARIFICATIONS, AND ASSUMPTIONS

#### Trip Blanks and Field Blanks

Trip Blanks are sampling devices prepared and handled in the same manner as samples, except that they are never opened in the field. Field Blanks are sampling devices prepared and handled in the same manner as the samples, but no tank samples are collected with them. Laboratories supplying blanks may opt to analyze only 1 trip blank unless it is determined to be contaminated, in which case all trip blanks are to be analyzed.

#### Sample Custodian

The sample custodian is the designated FAS cognizant scientist or assisting scientific technician, lead sampler, or laboratory scientist or technician who signs the received by block on the chain of custody. Transfer of custodianship occurs when the custodian signs the relinquished by block on the chain of custody and releases the sample(s) to the new custodian signator.

## Physical Control

Physical control of a sample includes being in the sight of the custodian, in a room which shall signal an alarm when entered, or locked in a cabinet.

#### 6.0 DELIVERABLES

The Pacific Northwest Laboratory, Oak Ridge National Laboratory, and Sampling and Mobile Laboratories VSS sampling and analyses of tank BY-108 vapors shall be reported as Format VI (Section 6.3). In addition, the analytical laboratories shall receive Format II reports from Sampling and Mobile Laboratories as described in Section 6.2. Any analyte exceeding the notification limit prescribed in Table A.4 shall be reported as Format I (Section 6.1). Other organic species detected at levels deemed sufficient by the laboratory scientist to be of potential toxicological concern shall also be reported following Format I. Additional information regarding reporting formats is given in Schreiber (1994a, 1994b, 1994c).

#### 6.1 Format I Reporting

Table A.4 contains the notification limits for specific analytes. Analytes that exceed notification limits defined in the DQO processes shall be reported by the Project Manager, delegate, or Health Physics Management by calling the East Area Shift Manager of Tank Farm Operations at (509) 373-2689 immediately. This verbal communication must be followed within 3 working days by written communication to J. W. Osborne of the Tank Vapor Issue Resolution Program, D. R. Carls in the Industrial Hygiene and Safety Program, and D. R. Bratzel of the Characterization Program, documenting the observation(s). A further review of the data, including quality control results and additional analyses for verification of the exceeded analyte, may be contracted between the performing laboratory and the contacts above.

#### 6.2 Format II Reporting

Results of the 222-S Laboratory's radiological survey shall be reported by Sampling and Mobile Laboratories as Format II to the analytical laboratories listing the picocuries per sample (pCi/g of sample) for each sample submitted for analysis. This Format II report should also provide the sample collection sequence and volumes, verification of trip and field blank use, and any anomalous sampling conditions to accompany, if possible, the shipment of samples. Alternatively, this sampling report may be transmitted by FAX to the analytical laboratories within 48 hours after the samples have been shipped.

#### 6.3 Format VI Reporting

All Format VI reports shall be delivered to J. W. Osborne of the Tank Vapor Safety Resolution Program, R. S. Viswaneth fo Field Analytical Services,

the Characterizaton Program Office, Analytical Services, and the Tank Characterization Resource Center.

Each analytical laboratory and SML shall deliver three reports. Sampling and analytical data are requested within 5 weeks after receipt of both the samples and supporting data and shall consist of, at a minimum, data tables reporting sample collection data, industrial hygiene tank monitering data, and radiation screening results obtained by SML, or the results of each analysis performed by the analytical laboratories. A final report shall be delivered within a nine week period after receipt of both the samples and supporting data. A cleared final report shall be delivered after it has completed the proper clearance. Final reports shall be submitted to clearance in parallel to being submitted to the WHC customers identified above.

The final sampling report from Sampling and Mobile Laboratories shall be a WHC supporting document, with sponsor-limited release. It should include:

1) A description of sampling equipment used;

- 2) a description of sampling quality controls applied (e.g., leak and cleanliness tests of the sampling manifold, system temperature and pressure monitoring/alarms, instrument calibration details);
- 3) sampling event chronology and sample collection schedule (complete list of samples, by ID#, time collected, flow rates, etc.);
- any industrial hygiene tank monitoring data collected before or during sampling event;
- 5) an evaluation of sources of sampling errors;

6) sample radiation screening results;

- 7) sample storage and shipment details; and
- 8) copies of all chain-of-custody forms.

The cleared final report from the analytical laboratories shall be acceptable for distribution to the public. To the extent possible, the final reports should include:

1) A summary of analytical results:

- a description of sample device preparation (and manufacture if appropriate), citing procedures and logbooks used;
- 3) references providing traceability of sample device cleanliness;4) a brief description of analytical methods, with procedures cited;
- a brief explanation of how analytical systems control was demonstratably maintained;
- 6) a brief description of sample storage and shipment conditions, citing procedures and logbooks used:
- 7) a listing of analytes of quantitation (target analytes), with analytical method detection limit, range for which instrumentation is calibrated, number of calibration points used, and statistical data on linearity of calibration;
- 8) quantitative analytical results, expressed as dimensionless (ppmv or ppbv) concentration, and mass concentration ( $\mu g/m^3$ , mg/L, etc., calculated at 0 °C and 1 atm) of target analytes (identified by name and Chemical Abstract Service number) in each tank air sample;
- 9) tentative identification and semi-quantitative analytical results, expressed in both mass and dimensionless concentrations (if possible) of non-target organic analytes (identified by name and Chemical Abstract Service number) in each organic vapor sample;

- 10) a statistical summary (i.e., mean, standard deviation) for multiple analyses and/or multiple samples for all analytes (positively and tentatively identified compounds) in both mass and dimensionless concentrations (if possible);
- a summary of all exceptional conditions, such as deviations from procedure or protocol, results obtained outside of instrument calibration range, sorbent trap breakthrough of analytes, or poor surrogate recoveries; and
- 12) chain-of-custody forms attached.

#### 7.0 CHANGE CONTROL

Under certain circumstances, it may become necessary for the performing laboratory to make decisions concerning a sample without review of the data by the customer or the Characterization Program. These changes shall be brought to the attention of the project manager and the Characterization Program as quickly as possible and documented accordingly. Changes must be justified in their documentation. Changes may be documented through the use of internal change notices or analytical deviation reports for minor, low-impact changes. All significant changes (such as changes in scope) shall be documented by Characterization Support via an Engineering Change Notice to this Tank Characterization Plan. All changes shall also be clearly documented in the final data package.

Additional analysis of sample material from this vapor space characterization project at the request of the Characterization Program shall be performed according to a revision of this Tank Characterization Plan.

#### 8.0 REFERENCES

- American Society of Mechanical Engineers, NQA-1, Quality Assurance Program Requirements for Nuclear Facilities.
- Barnes, B. O., 1994, *Quality Assurance Plan for TWRS Waste Tank Safety Program*, MCS-027 Rev. 4, Pacific Northwest Laboratory, Richland, Washington.
- Bratzel, D. R., 1994, Letter or Instruction for Radiological Analyses to Support Fiscal Year 1995 Tank Vapor Sampling, (internal memo 74310-94-32 to J. G. Kristofzski, November 30), Westinghouse Hanford Company, Richland, Washington.
- Bellus, T. H., 1993, Configuration of Hewlett Packard (HP) 5890 Series II Gas Chromatograph (GC) for DML1, (internal memo 12240-SAA93-039 to L. L. Lockrem, July 10), Westinghouse Hanford Company, Richland, Washington.
- Environmental Protection Agency, QAMS-005/80, Interim Guidelines and Specifications for Preparing QA Project Plans.
- Keller, K. K., 1994, *Quality Assurance Project Plan for Tank Vapor Characterization*, WHC-SD-WM-QAPP-013, Rev.2, Westinghouse Hanford Company, Richland, Washington.

- Meznarich, H. K., 1994, *Quality Assurance Program Plan for Laboratory Analysis* and *Process Testing*, WHC-SD-CP-QAPP-003, Rev. 1, Westinghouse Hanford Company, Richland, Washington.
- Osborne, J. W., J. L. Huckaby, E. R. Hewitt, C. M. Anderson, D. D. Mahlum, B. A. Pulsipher, J. Y. Young, 1994, *Data Quality Objectives for Generic In-Tank Health and Safety Vapor Issue Resolution*, WHC-SD-WM-DQO-002, Rev. O, Westinghouse Hanford Company, Richland, Washington.
- Schreiber, R. D., 1994a, Format I Reporting Requirement, (internal memo 7E720-94-128 to J. G. Kristofzski, August 15), Westinghouse Hanford Company, Richland, Washington.
- Schreiber, R. D., 1994b, Revised Interim Tank Characterization Plan Guidance, (letter 7E720-94-121 to C. S. Haller, May 13), Westinghouse Hanford Company, Richland, Washington.
- Schreiber, R. D., 1994c, *Point of Contact/Distribution List*, (internal memo 7E720-94-141 to J. G. Kristofzski, October 11), Westinghouse Hanford Company, Richland, Washington.
- United States Department of Energy Order 5700.6C, of 08-21-91, Quality Assurance.
- United States Code of Federal Regulations, 10 CFR Part 830, Nuclear Safety Management; Section 120, Quality Assurance Requirements.
- Whelan, T. E., 1994, TWRS Characterization Program Quality Assurance Program Plan, WHC-SD-WM-QAPP-025, Westinghouse Hanford Company, Richland, WA.